



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	SHANKARLAL AGRAWAL SCIENCE COLLEGE, SALEKASA
Name of the head of the Institution	Bhupeshkumar k Mendhe
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07180244355
Mobile no.	9960420164
Registered Email	sasciencecollege@gmail.com
Alternate Email	ps.thakur06@gmail.com
Address	Gadmata Road Salekasa, Salekasa
City/Town	Gondia
State/UT	Maharashtra
Pincode	441916

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. P.S.Thakur			
Phone no/Alternate Phone no.		07180295455			
Mobile no.		9420632854			
Registered Email		sasiencecollege@gmail.com			
Alternate Email		ps.thakur06@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.sascsalekasa.in/wp-content/uploads/2022/12/AQAR-Report-18-19.pdf">http://www.sascsalekasa.in/wp-content/uploads/2022/12/AQAR-Report-18-19.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://www.sascsalekasa.in/wp-content/uploads/2022/12/Accademic-calendar-19-20.pdf">https://www.sascsalekasa.in/wp-content/uploads/2022/12/Accademic-calendar-19-20.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.94	2019	15-Jul-2019	14-Jul-2024
<b>6. Date of Establishment of IQAC</b>			15-Jul-2014		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Awareness on Corona		16-Mar-2020		115	

Virous	01	
Guest lecture in Clinical Reach and Medical coding	27-Feb-2020 01	66
Guest Lecture on Marathi Diwas	27-Feb-2020 01	91
Guest Lecture on Mathematics	22-Feb-2020 01	31
Carrier gudence for compititive Exam	14-Jan-2020 01	56
Carrier gudence program under Earn and learn Concept	15-Jan-2019 01	28

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 00	0
NIL	NIL	NIL	2020 00	0

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Library orientation for 1st semester students

Bridge Courses for 1st semester students

National Level IPR Awareness Quiz 2020

Staff Training on ERP

Add-on courses

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Online student satisfaction survey	Ensures overall development, lacuna and strength of the institution
Appointment of Human Resource	Sharing of responsibilities ensures the better result
Contineous affiliation of college	Done
Automation of Institute	institution enriched with systematic work format
Add on and Value added Courses	Students get deep knowledge of particular subject to get employed in various industries, laboratories and applied knowledge in their day to day life.
Bridge Courses for first Year Students	First year students are linked with the twelfth and B.Sc. first year syllabus through the bridge course and they get acknowledged with the common concept of subject for proper understanding of the subject.

**14. Whether AQAR was placed before statutory body ?** Yes

Name of Statutory Body	Meeting Date
Staff Council	20-Jul-2021

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** Yes

Date of Visit 20-Jun-2019

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	16-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Institute purchased ERP software from Mastersoft pvt. Ltd. in the academic session 201920. The ERP consists of Following Module 1) Academic module: for registration and Admission, student's administrations, online fee payments, Time table and students attendance. 2) Faculty Modules: for pay rolls, attendance and leave management. 3) Institutional module for finance and Library.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Board of studies (BoS) of Rashtrasant Tokadoji Maharaj Nagpur University, Nagpur has formulated syllabus enclosing of the allotted courses. The entire syllabus is distributed according to examination semester pattern. Similarly, for every topic, weightage of lectures is also duly structured by BoS. The college has constituted BoS by incorporating faculty across all disciplines. The syllabus of certificate courses along with COC (Career Oriented Course) and skill based courses is framed in the college. The syllabus is discussed in IQAC and CDC for finalization. Above system is run in the college in accordance with academic process manually. According to syllabus, teaching plan is prepared by faculty. College conducts regular meetings with HODs of concerned subject. Meeting of Staff council by principal an aim to prepare institutional own comprehensive curricular and co- curricular calendar of events, to constitute committees for supervision of overall admission process, academic & extracurricular activities. Theory syllabuses of different subjects are taught in classroom by chalk and talks method and with the help of LCD projector method and for that PPTs and Videos are prepared by faculties and publics as an online study material. College has provided us with screen and projector for effective curriculum delivery. Institution has well equipped computed laboratory for Collecting E-Learning resources so that students and teachers can use e-learning resources. Practical courses are run in the laboratories by using various instruments, equipment, chemical, glassware, class-work material, charts, models, etc. College also organize science exhibition, study tour, industrial visits to enhance their scientific tempo and provide extension to their subject knowledge throughout graduate program, Subject-wise societies organize guest lectures on various topics to increase their subject concepts.

If faculty is absent, then makes alternative arrangement for the completion of the syllabus. The students' attendance is recorded daily in attendance registers. The feedback on every faculty is solicited by the students after every semester. For the curricula development as well as College Development College takes Feedback from Students, Alumni, Parents and Teachers also and implemented on that related lacuna. Extracurricular activities are planned in academic calendar. The major extracurricular activities are run by various departments such as Sports, National Service Scheme, and Students Development committee. After every program reports are prepared and are also displayed on the college website along with photographs. The news of important events is released in media.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Applied Economic Zoology	NIL	15/07/2019	120	Employability	Nil
Biodiversity and Ecotourism	NIL	15/07/2019	120	Employability	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	43	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	Nil	Nil

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

In the teaching and learning process Feedback is very important part. The true objective of feedback is to be strengthening the quality of teaching-learning environment and to bring excellence in teaching and learning process. It helps the mentor to recognize how the students know his or her subject being taught. This benefits teacher to know where he/she can improve in teaching methodology that will finally benefit the students. The collection and analysis of feedback from different person just like Students, Parents, Alumni and Teachers etc assist the institution to understand the need of society and what other stakeholder foresee from the institute. The feedback forms are collected from all stakeholders through the IQAC by feedback committee then analyzed and understand the problems as possible as implementation takes. After analysis of feedback, inclusive reports are prepared and are communicated to the concern teaching staff / department head for their improvement. The college is affiliated to the Rashtsant Tukadoji Maharaj Nagpur University, Nagpur and follows the prescribed curriculum. The structural feedback is collected from all the stakeholders viz. Students, Teachers, Alumni and Parents on the curriculum. It is then analyzed by the feedback committee and discussed with the IQAC and CDC committee of Institution and communicated to concern teaching staff/ department head / examination In-charge/ library/BOS of University for their improvement. After analysis of feedback the outcome is utilized for development of the college for the improvements and further necessary action. As per the outcome, the IQAC holds the meeting with all levels of management and takes the decision to improve the drawbacks and boost the achievement of the institution permanently. . Management also deploys changes, modifications which are suggested by stakeholders. The report of the same will be uploaded on the college website. From academic year 2019-20 College has introduced online feedback system. The principal intervenes and addresses possible areas of improvement. He also evaluates these with each teacher, motivating her/him to look at the specific areas where growth is needed.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	CBZ	360	270	266
BSc	PCM	180	110	108
BSc	C/S	120	90	85
BA	HUMANITIES	360	50	45

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	504	Nil	16	Nil	Nil

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
16	16	4	3	Nil	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College and affiliating university have arranged their assessment structure by keeping student as a centre. Earlier of the session in the meeting staff council decides and plan curriculum regarding time table for regular classes and other extra cocurricular essential for students. Staff meetings, orientation programmes, and workshops gives idea about the syllabus, examination and evaluation process of institution and affiliating university. The individuals from institution makes students aware about the pattern of examination/evaluation process in their respective subjects. Tests, assignments, tours, presentations, orals exams, field work etc helps teachers to assess and evaluate students. Teachers one to one interact with the students in classroom through question answer. The affiliating university prepare website for conducting online examination due to covid pandemic which is helpful for the students to give exam and stay safe at home. Institute also make groups of mentors- mentee for all-round development and to reach at every student so that they can solve any query.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
504	16	1 : 32

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	16	5	3	10

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. U.B.Kosurkar	Assistant Professor	Young Scientist Award
2019	Dr. B.K. Mendhe	Assistant Professor	Young Teacher Award



2019	Dr. P.S.Thakur	IQAC / CIQA coordinator	Young Scientist Associate Award
2019	Dr. P.S.Thakur	IQAC / CIQA coordinator	Young Woman Scientist Award
2020	Dr. A.S.Bhadauriya	Assistant Professor	Young Scientist Award

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	CBZ	VI	30/04/2020	23/11/2020
BSc	PCM	VI	30/04/2020	23/11/2020
BSc	C/S	VI	30/04/2020	23/11/2020
BA	Nil	VI	30/04/2020	23/11/2020

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

This is maintained uniformly throughout the college across all the streams. The college ensures that there is a transparent assessment method. There is a clear Semester planner that is prepared by the respective subject teacher for the papers that will be handled by students. The method of assessment is clearly mentioned in the course itself. It is uploaded to the college website and is made available to all the students. They are given a clear picture of the assignment and the number of tests or exams that will be held and considered for their assessment. The students are informed in advance about these assessments, assignments, weightage of each of these, this helps them to prepare for the same. The departments have regular tests, presemester exams and assignments to enhance the learning outcomes. These are conducted as per a scheduled time - table which is declared in advance so that they can prepare well for the same. The college also has the practice of assessing students by conducting quiz competition in the form of Presentations like Power Point and oral. The college ensures frequency, transparency and variety in institution.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar of institute and affiliating university includes dates of commencement of sessions, end of session, vacation, exam etc. Institute also plan separate calendar for conduction of internal exam, assignment submissions and celebration of national and international events for students. This academic calendar displayed on website of college, Facebook page, prospectus and notice board. In the meeting of Heads of department and IQAC the discussion is made on preparation of the Institutional action Plan and schedule of internal examinations for the coming sessions and plan accordingly and publish on social media of students, college notice board etc. The College examination committee is prepared in the meeting of staff council this committee makes and follow the schedule of various examination for development of students knowledge.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://www.sascsalekasa.in/wp-content/uploads/2022/12/SSS\\_19-20.pdf](https://www.sascsalekasa.in/wp-content/uploads/2022/12/SSS_19-20.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BA	HUMANITIES	10	10	100
Nil	BSc	C/S	16	15	93.75
Nil	BSc	PCM	28	28	100
Nil	BSc	CBZ	70	69	98.57

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://www.sascsalekasa.in/wp-content/uploads/2022/12/SSS\\_19-20.pdf](https://www.sascsalekasa.in/wp-content/uploads/2022/12/SSS_19-20.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Chemical science	Dr. U.B.Kosurkar	Agricultural Technology Development society) ATDS	17/07/2019	Teacher
Life Science	Dr. P.S.Thakur	Agricultural Technology Development society) ATDS	19/06/2020	Teacher

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	1	Nil
International	Botany	4	Nil
International	Zoology	5	Nil

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
CHEMISTRY	3
BOTANY	1
ZOOLOGY	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Documenta-tion of road killed and rescued herpetofauna in and around Gondia city, Maharashtra	P S Thakur	Journal of Pharmacognosy and Phytochemistry	2019	0	Shankarlal Agrawal science college salekasa	Nil
Significance of seed	P D Patil	Indian J Genetics and Plant	2019	0	Shankarlal Agrawal	Nil

trichome micro-morphology in systematic treatment of Abelmoschus-Hibiscus complex		Breeding			science college salekasa	
Identification of a new fossil fruit Tetraloculocarpus singhpurii gen. et sp. nov. from the deccan intertrappean beds of Singhpur, M. P., India	M P Nandeshwar	International Journal for Innovative Research in Multidisciplinary Field	2019	0	Shankarlal Agrawal science college salekasa	Nil
A Paper on Water Management Planning	A S Khursel	Research Journey In International Multidisciplinary E-Research Journal special issue 236(C): Interospection, Prognosis Strategy for Global Water Resources	2019	0	Shankarlal Agrawal science college salekasa	Nil
A new petrified tetralocular capsular fruit Tetraloculaire mohganese gen. et sp. Nov from Deccan Intertrappean beds of Mo	A S Khursel	International Journal for Innovative research in multidisciplinary field volume-6, issue-3	2019	0	Shankarlal Agrawal science college salekasa	Nil

hgaonkalan , M.P. India						
Electrochemical determination of Chlorophenaramine based on RTIL/CNT composite modified Glassy carbon electrode in pharmaceutical sample	SI Khan	Journal of Electrochemical society	2019	36	VNIT Nagpur	1
Entomological Survey of Vectors of Scrub Typhus in Haulawng, Lunglei District, Mizoram, India	A S Bhadauriya	Journal of Communicable Diseases	2020	32	Shankarlal Agrawal science college salekasa	Nil
ENTOMOLOGICAL INVESTIGATIONS OF AN OUTBREAK OF JAPANESE ENCEPHALITIS IN THREE DISTRICTS OF CHHATTISGARH, INDIA IN THE YEAR 2017	A S Bhadauriya	International Journal of Advance Researches	2020	32	Shankarlal Agrawal science college salekasa	Nil
Significant study of dispersal by freshwater living with reference to ecological	P S Thakur	Journal of Pharmacognosy and Phytochemistry	2019	0	Shankarlal Agrawal science college salekasaShankarlal Agrawal science college salekasaShan	Nil

and evolutionary behavior					Shankarlal Agrawal science college salekasa	
Strategy evaluation of ecology and evolution by model selection: An overview	P S Thakur	Journal of Pharmacognosy and Phytochemistry	2019	0	Shankarlal Agrawal science college salekasa	Nil

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Entomological Survey of Vectors of Scrub Typhus in Haulawng, Lunglei District, Mizoram, India	A S Bhadauriya	Journal of Communicable Diseases	2020	3	Nil	Shankarlal Agrawal science college salekasa
ENTOMOLOGICAL INVESTIGATIONS OF AN OUTBREAK OF JAPANESE ENCEPHALITIS IN THREE DISTRICTS OF CHHATTISGARH, INDIA IN THE YEAR 2017	A S Bhadauriya	International Journal of Advance Researches	2020	Nil	Nil	Shankarlal Agrawal science college salekasa
Significant study of dispersal by freshwater living with reference	P S Thakur	Journal of Pharmacognosy and Phytochemistry	2019	Nil	Nil	Shankarlal Agrawal science college salekasa

to ecological and evolutionary behavior						
strategy evaluation of ecology and evolution by model selection: An overview	P S Thakur	Journal of Pharmacognosy and Phytochemistry	2019	Nil	Nil	Shankarlal Agrawal science college salekasa
Documentation of road killed and rescued herpetofauna in and around Gondia city, Maharashtra	P S Thakur	Journal of Pharmacognosy and Phytochemistry	2019	Nil	Nil	Shankarlal Agrawal science college salekasa
Significance of seed trichome micro-morphology in systematic treatment of Abelmoschus-Hibiscus complex	P D Patil	Indian J Genetics and Plant Breeding	2019	Nil	Nil	Shankarlal Agrawal science college salekasa
Identification of a new fossil fruit Tetraloculocarpus singhpurii gen. et sp. nov. from the deccan intertrappean beds of Singhpur, M. P., India	M P Nandeshwar	International Journal for Innovative Research in Multidisciplinary Field	2019	Nil	Nil	Shankarlal Agrawal science college salekasa
A Paper on Water	A S Khursel	Research Journey In	2019	Nil	Nil	Shankarlal

Management Planning		ternationa l Multidis ciplinary E- Research Journal special issue 236(C): In terospecti on, Prognosis Strategy for Global Water Resources				Agrawal science college salekasa
A new petrified tetralocular capsular fruit Tetr aloculaire mohganese gen.et sp. Nov from Deccan Int ertrappean beds of Mo hgaonkalan , M.P. India	A S Khursel	Internat ional Journal for Innovative research in multidi sciplinary field volume-6, issue-3	2019	Nil	Nil	Shankarlal Agrawal science college salekasa
Electroc hemical de termination of Chlor ophenarami ne based on RTIL/CNT composite modified Glassy carbon electrode in pharmac eutical sample	SI Khan	Journal of Electro chemical society	2019	3	1	VNIT Nagpur

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	7	3	Nil	Nil

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Check dam construction	NSS with Grampanchayat Rondha	6	60
Mushroom Cultivation training	NSS with Grampanchayat Rondha	6	60
Blood Donation camp	Salekasa RH	13	27
Medical check up camp	Salekasa RH	12	87
Lifelong learning and extension	RTM Nagpur University	1	30
Cleanliness survection	Nagar Panchayat salekasa	10	65
Learn to meditation program- a skill for life	NSS with Grampanchayat Rondha	6	78
Sanitisation and hygine, waste management	NSS with Grampanchayat Rondha	7	40
Atal Ranking of institution	NSS with Grampanchayat Rondha	6	60
Plastic free environment	NSS with Grampanchayat Rondha	6	60

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Lifelong learning and extension Activities	Certificate for appreciation	RTM Nagpur University	30

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
HIV Camp	Public Health Center Salekasa	HIV Camp	10	60

NSS Camp	Grampanchayat Rondha	NSS Camp	10	60
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NSS Camp	60	NIL	07
HIV Camp	60	NIL	01

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Chemical Society	GIDC Gondia	Nagpur	18/01/2020	18/01/2020	30
Botanical Society	Gadmata	Salekasa	10/10/2019	10/10/2019	50
Zoological Society	Entomology	Chandpur	18/01/2020	18/01/2020	35

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Maharashtra state for entrepreneurship development (MCED)	28/11/2019	entrepreneurship development for students	11

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
600000	647689

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Others	Nil
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#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Mastersoft	Partially	11.0	2019

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	1330	174959	351	50526	1681
Reference Books	1186	308189	6	705	1192	308894
e-Books	Nil	Nil	3135000	35400	3135000	35400
e-Journals	Nil	Nil	6000	Nil	6000	Nil
Journals	54	36517	13	13052	67	49569
Library Automation	Nil	Nil	Nil	Nil	Nil	Nil

[View File](#)

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

[View File](#)

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	30	20	1	5	0	5	0	4	0
Added	0	0	0	0	0	0	0	0	0
Total	30	20	1	5	0	5	0	4	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and
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	recording facility
ICT Classroom	<a href="https://www.sascsalekasa.in/spacious-ict-equipped-classroom/">https://www.sascsalekasa.in/spacious-ict-equipped-classroom/</a>
Computer Lab	<a href="https://www.sascsalekasa.in/laboratory/">https://www.sascsalekasa.in/laboratory/</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
350000	367118	450000	395255

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution has a well-defined policy of systems and procedures for maintaining and utilizing physical, academic and support facilities. All the facilities are monitored by Cleaning Committee. The Committee periodically checks all the facilities and report to the Principal recommends its suggestions for upliftment, maintenance and cleanliness of facilities and infrastructure. The procedures for maintaining and utilizing physical, academic and support facilities are as follows. Laboratory -: Laboratory Committee takes care of requirements for every year and stock book is maintained for the available stock. Caution Money is taken from students which is refundable and in case of any breakage deducted from it. Aprons are mandatory for performing laboratory practical. Cleaning Committee helps in maintenance of room level cleaning. Library -: Library Committee takes care of requirements of the Library viz. Text Books, Reference Books, Journals Periodicals, News Papers, Book Shelves, Computers, Stationary, Binding etc. A code of conduct for student borrowers is mentioned on the Library cum ID card of the student. Maximum 2 books are issued to a student for a week duration and Maximum 15 books are issued to faculty members for a period of a session. Book loss is incurred from Library fine. Internal Cleanliness is maintained by library staff and for room cleanliness Cleaning Committee put the efforts as per the suggestions of Librarian. Sports Facilities -: Sports Committee looks into the requirements of sports facilities such as demarcation of grounds for various sports or games, sports instruments required for the particular type of sports as per the suggestions of the Physical Director. Sports equipment's are issued to students which are returned after the practice. Physical efficiency tests are undertaken to find the hidden talents amongst students. Sports Grounds are prepared and maintained by outsourced personnel. Computers -: Computers installed in Computer Laboratory are maintained by the laboratory staff for any maintenance issue agencies are outsourced for it. Every student is allowed to use the computer for an hour so that most of the students gets chance to deal with it. Internet connectivity issues are resolved by the leasing agency. Classrooms -: Cleaning Committee takes care for cleanliness of classrooms and the furniture breakage is brought into the notice of the Principal and broken furniture is withdrawn from the classrooms. When the breakage is ample in numbers people are outsourced to repair it

<https://www.sascsalekasa.in/wp-content/uploads/2023/03/Procedure-and-Policies.pdf>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	GOI SCHOLARSHIP AND FREESHIP	374	1232525
b) International	NIL	Nil	0

[View File](#)

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Awareness programme on SSG app 2019 (Soft skill development)	13/09/2019	32	Tripati sir Salekasa
Medical Check up of student (Personal Counselling)	30/12/2019	56	Dr. Dongarwar PHC Salekasa
Awareness programme on corona virus (Personal Counselling)	16/03/2020	115	S.A.S.C.Salekasa
Yoga and meditation workshop	26/08/2019	65	Heartfulness Education trust Amgaon
Mentoring	08/07/2019	20	All Teaching Staff, S.A.S.C.Salekasa

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career guidance under learn and earn concept by Mr. Vishal Kulkarni	Nil	28	3	3

2020	Preparation of competitive exam by Sushant Bhagat and Mr. Rakhde	55	Nil	Nil	Nil
2020	Guest lecture on career awareness in clinical research and medical coding by Mr. Halmare	Nil	66	Nil	1
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	4	Nil	NIL	Nil	Nil
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	11	BSc and BA	CBZ, PCM, CS, BA	PG Institute	MA, MSc, Bed and MBA
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	3
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
----------	-------	------------------------

Sports	College	11
Cultural	College	11
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Medal (Judo)	National	1	Nil	Nil	Jeenat Pathan
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3.2. The institution has developed an active Student council every year Student council has been constituted as per guidelines provided by University, which includes General secretary, among students, class representatives, NSS, Sports, SC and ST girl students, Cultural activities representatives. The Student Council gave their active contribution to different programmes organised by the institute. It provides communication between students and management. Student council members or class representatives also control the entire classes throughout the theory classes regarding discipline, cleaning etc. The Student Council is involved in organising, running extracurricular and co-curricular activities as well. The student council also takes part in the different academic bodies such as Chemical, Botanical and Zoological societies. All the office-bearers of such societies are selected from students and responsibilities are delegated to perform their duties during activities like inaugural functions guest lectures, excursion tours, model/ museum specimen collection etc. Institutional committees such as the Library committee where they are free to recommend books as per their requirements ICC (internal complaint committee) as per prevention sexual harassment at workplace act 2013 and 2016 ICC has been formed to prevent sexual harassment of students as well as staff at the workplace through this activity students are also considered to be working at institution student representatives are adequately placed so that student feel free to lodge their complaints, Students are properly represented in Grievance Redressal committee so that Grievance from students can be heard at their comfort level and college has a large number of female students hence to provide them with a platform for express their Grievance through Woman Grievance Cell. This cell to have adequate student representatives from girls. The institution has formed the college development committee as per the new Maharashtra State University act 2016 and a student representative from the college council has been nominated there to ensure student-friendly infrastructure development.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

We have active and functional alumni association committee. The Alumni association meetings are taken twice in a every year, in first meeting we construct our association and formed working committee. Also we are trying to register in Maharashtra Charity Commission, till date we did not got registered. In second meeting which is organised at the time of annual gathering, Committee

evaluate all suggestion and feedback for betterment of the institution. The alumni significantly contribute regarding the development of institution through their valuable suggestion and feedback. Alumni donates gifts in form of things like goods, articles, UPS etc.

5.4.2 – No. of enrolled Alumni:

20

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2 Meetins per year

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institute is adhering with the policy of participative management which reflected in various activities. 1. Admission: At the beginning of new session admission process had been done as per the guideline of affiliating university. The top management provides all the financial support for advertisement of the college. College deployed its hording on the prime location and also distributed leaflets containing college information. Prospectus committee updates all information and prepared the prospectus fir new session. College constituted the admission committee for the smooth conduction of admission process. Institute assigned the work of counseling students regarding admission process, available courses, welfare schemes and facilities, fees structure and scholarships, learning resources and learning outcomes. After counseling admission forms are given to students to furnish their details. The admission committee verified forms and forwarded to principal for final approval of admission. After that concerning clerk uploaded all the details on university web portal to confirm the admission. Admissions of previous semester students were done at institute by other clerical staffs. 2. Examination: Usually all term end examination of every semester is conducted by affiliating university. This year due COVID-19 pandemic all even semester examinations was canceled by university, which created panic situation among the students. Finally university authorized the colleges to conduct practical and Theory examination in online mode. As per the University circular college Principal assigned this task to College Internal Examination committee. Internal examination committee through its letter informed all the head of department to submit departmental allotment of Theory and Practical paper examination. All teachers prepared their assigned question papers in format prescribe by University and submit to internal examination committee. Internal Examination committee circulated examination time table in well advance to the students by various mode. Later this question papers prepared by faculty members were assigned to students as per the time table either through Google forms or pdf. The score reports of examination are collected from concerning faculties by internal examination committee and submitted this to principal for further action. Principal assigned one clerk to feed all this data on university examination portal for final result.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### **6.2 – Strategy Development and Deployment**



6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p style="text-align: center;">Curriculum Development</p>	<p>Curriculum is the central pole of teaching and learning process. Curriculum development is a vital and dynamic process required for the development of Students, Institute and Society in general. Our Institute follows the curriculum designed by affiliating University and delivers it to students using various pedagogical methods. For curriculum development, University periodically revised the syllabus for personal and skill development of students. Institutes implemented this at college level and provide all requirements for the changes. Further the institute introduced skill based add-on certificate courses in some subjects to provide more opportunities to students.</p>
<p style="text-align: center;">Teaching and Learning</p>	<p>Teaching and Learning process is student centric with new pedagogical methods to provide multifaceted learning environment for authentic learning, personal development and life skill. It involves creativity, understanding, problem solving, collaboration and digital competence of students. Beside this students are encourages to involved themselves to various subject based activities and competitions organized by college or other educational Institutes. Institute conducted bridge courses for newly admitted students to acquaint them with graduation syllabus to revise their earlier knowledge.</p>
<p style="text-align: center;">Examination and Evaluation</p>	<p>To evaluate the learning and teaching process examinations are conducted at both University and College level. Internal Examination committee of the institute conducted the entire internal examination, B.Sc. second year Environment paper examination, Unit Test etc. Term end examination of every semester is conducted by affiliating University. Performance of students are evaluate on the basis of university examination, Internal examination, Unit test and their participation in subject related activities like seminar, quiz competition etc. Teachers communicate with the students about their overall performance and counseled them for more improvements.</p>

<p>Research and Development</p>	<p>Institute runs only undergraduate courses and only Botany, Zoology and Chemistry subjects are comes under the grant-in-add. Most of the faculty member of the above subjects are Ph.D and doing their research independently and published research paper periodically. Institute is allowed to collaborate them with other Institute for research purpose. Institute also encouraged other faculty members to enroll themselves for Ph.D. Institute grant duty leave to attend Conference, Workshops, Seminar and other research related activities. College is not included under Section 12(B) of UGC and therefore teachers can not entitle to apply for the Project schemes. Other subjects like Mathematics, Physics, Computer Science and B.A. are No grant basis, so part time faculties are appointed for these courses.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Institute library is partially automated with Libman software from the session 2019-20 and process of full automation is going on. Library contains sufficient books, Journals and periodicals required to fulfill the need of Teachers and Students. College subscribed N-List every year which contains 84 e-journals and 3135000 e-books. Five desktops with Wi-Fi connections are installed in the library for students and one desktop with printer are given to Librarian for library works. A separate space is created for students with chairs and table for study. Institute has sufficient numbers of class rooms and Laboratories and other rooms for Academics and administrative purpose. Institute upgraded its physical infrastructure regularly as per the need and recommendation from stakeholders by College development Committee.</p>
<p>Human Resource Management</p>	<p>College employees have been categorized into Teaching and Non-Teaching staff. The recruitment of permanent staff is done as per the government norms. Some part time staffs are recruited by top management when and as it required. At the end of every session IQAC evaluate the performance of all staff members for the selection of Best Teacher and Best Non-teaching staff among them. They are felicities</p>

	by institute with certificates from their overall performance. Also various welfare schemes are available for both teaching and non teaching staff.
Industry Interaction / Collaboration	Our institute is running non professional courses at the undergraduate level so, there is very little scope for the collaboration with industries. Again our college is situated in very back word area and there are no industries in the vicinity of 250 km, although Chemistry department of our college organized industrial tour to acquitted students about the industry. Carriers guidance Cell and other department organized the guest lectures for students to explore themselves about the job opportunities available in the industry.
Admission of Students	Admission process is fair and transparent done at the institute level. All the rule and regulations of affiliating University are strictly followed by institution during the process of admission. Eligible students are required to fill admission form which is later processed and verified by admission committee. College automated with software from the session 2019-2020 and planning to implement online admission facility in the near future. Institute is adhering to all the reservation policies of central and state government in admission process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Institute has displayed its academic calendar on institutional website to aware all stakeholders in advance about the curricular and extra-curricular planning for the academic year. Institute have regularly uploaded and upgraded planning and development related documents like five year plan, Infrastructure and facilities, annual report etc. on websites. The facility of Wi-Fi and Internet connection to all staff members are available in the Institute. E-mail and whatsapp are commonly used for quick communication for the institution level work. Every department maintains their department related data in electronic form and provide it to IQAC at the end of session.

<p style="text-align: center;">Administration</p>	<p>All administration related works are mostly done through e-mail, University portal and college software. Affiliating university provided login ID to college for purposes like online admission process, submission of examination forms, Submission of Practical and Internal marks. All administrative communications done through office are stored in digital files and continues back up have been taken too preserved for future use.</p>
<p style="text-align: center;">Finance and Accounts</p>	<p>Till the session 2018-19 institute manually maintained all the details of finance and Account. Most of the payment have been done through the cheque to maintain the transparency in the expenditure. Month wise statement of banks accounts are provided by concerning bank. Recently college purchased Institute Management software and in the process of synchronization of data for further implementation.</p>
<p style="text-align: center;">Student Admission and Support</p>	<p>Admission done by clerical staff from the data provided by admission committee. All information is filled in University portal for student enrollment and confirms the admission. College allotted mentors to newly admitted students to support them academically and counseling for their other problems. Institute makes awareness among the students regarding the scholarship and facilities available from them in the institute. Administrative staff timely filled the scholarships forms of students on state government portal. Online student's feedbacks are available on institutional website.</p>
<p style="text-align: center;">Examination</p>	<p>Examinations are conducted at two levels, Term end examination of every semester has been conducted by affiliating University. On the day of University send online question paper through the examination portal to the college, later college took printout and distributed to the students. In the current year due to COVID-19 pandemic most of the examinations are conducted by college with the permission of University through Google forms.</p>

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nil	Nil	Nil	Nil
2019	Nil	Nil	Nil	Nil

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nil	Training on ERP software	13/01/2020	13/08/2021	10	7

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	03/01/2020	16/01/2020	14
104th Orientation Programm	4	02/02/2020	22/02/2020	20
Managing Online Classes and Co-creating MOOCs	4	20/04/2020	04/05/2020	16
Refrsher course: life science with special referance to emerging trends and challanges in life science.	1	03/12/2019	16/12/2019	20
Orientation Program	1	07/01/2020	27/01/2020	20
Orientation Program	2	03/02/2020	22/02/2020	20

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	1	1

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance, Medical Bill reimbursement, Health check-up, LIC deduction facility, Financial support for academic works.	Group Insurance, Medical Bill reimbursement, Health check-up, LIC deduction facility.	Government Scholarships, TA/DA to participate in Sport and Other activities.

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Financial Audit: Institute done payments of most of the expenditure through cheque, so it is easy to keep the track of expenditure at the end of every months from the bank statement. At the end of financial year all vouchers, cash book, laser book along with the bank statements are given to certified Chartered Accountant appointed by the Management of the institute for final audit. Audit report obtained from CA contains all expenditures, payments along with the fixed assets of the Institute. External Audit: External audit has been done by assistant account officer of Joint director of higher education at the interval of every 3 to 4 years. This audit reports includes salary and other funds received from the government.

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
<a href="#">View File</a>		

#### 6.4.3 – Total corpus fund generated

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### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	RTMNU, Nagpur	Yes	College Audit Committe
Administrative	No	RTMNU, Nagpur	Yes	College Audit Committe

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

College have active Parent- Teacher association Committee, which interact regularly with the parents and collect feddbacks from them. Following are the some activities and Supports from Parent- Teacher Association i) Whenever College organized awareness activities through NSS or Other College committee in nearby villages, parents provide all kinds of possible support to make it

successful and also actively participated in the programmes. ii) At the time of admission parents motivated 12th passed students in their village to take admission in our College, thus helping us to fulfill admission. iii) From the Parent -Teacher meeting, institute come to know what are the local problems in the surrounding villages which help us to prepare the programme to address the local issues.

#### 6.5.3 – Development programmes for support staff (at least three)

1. Institute motivated the support staff to participate in various workshops, seminar and other skill development oriented courses . 2. Institute provide all kinds of benefit available form the state government. 3. Institute organise training programme to upgrade skill for the staff.

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

Institute is accredited by NAAC during the session 2018-2019, after that college adapted following initiatives 1. Automation of the Institute. 2. Introduced subject add-on courses. 3. Academic and Administrative Audit.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Nil
d)NBA or any other quality audit	Nil

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Add on Certificate course in Botany	12/07/2019	16/12/2019	05/10/2020	17
2020	National Level IPR awareness Quizz 2020	27/02/2020	27/04/2020	03/05/2020	140
2019	Add on Certificate course in Zoology	12/07/2019	14/12/2019	05/07/2020	25
2020	Staff training on ERP	12/07/2019	13/01/2020	13/01/2020	17

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### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Womens Felicitation on the occasion of Womens Day	13/03/2020	13/03/2020	80	2
Makar Sankranti Celebration and Parents meet	17/01/2020	17/01/2020	110	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Water Management – Waste Water Recycling and Rain-Water Harvesting. There are seven water harvesting pits on the campus. 2. Energy Conservation, Use of Renewable Energy Resources and harnessing Solar Energy – Use of Solar Street Lights on the College Campus and Solar Panels of the College. 3. Light sensors installed as part of a lighting control system measure the amount of ambient light present and adjust the electric lights accordingly. This is known as daylight harvesting, and helps with energy efficiency by ensuring no electric light is wasted.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	07/03/2020	01	Address to local people regarding Mushroom Cultivation	Awareness of womens regarding sexual harassment at work place	54
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Electronic College Prospectus	09/07/2020	The Electronic College Prospectus 2020 is the First Project of IPCW-ON, the online flagship program of the College. The Project was conceptualized by the Principal of the College,



		<p>Prof. Babli Moitra Saraf. The Electronic Prospectus is different from physical posting of the printed Prospectus on the College Website as a PDF. The Electronic Prospectus is quasi-dynamic. The College Prospectus is a code of conduct for various stakeholders. It is published annually, a few months in advance of the Admission of the new students. It lays down the vision and mission of the College to educate, enable and empower young women and prescribes adherence to human values, such as, diversity integration programs, service and sensitivity towards community, awareness about heritage and history, environmental consciousness and values of citizenship. It prescribes Professional Ethics through insistence upon rules and regulations and ordinances that are necessary for maintaining the College Discipline and its Best Practices. This creates an environment conducive to work culture that is ethical and transparent and central to the working of the institute</p>
<p>Code of Professional Ethics</p>	<p>17/12/2019</p>	<p>Code of Professional Ethics is contained in UGC Regulation on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, published in Gazette of India, July 2018. The University of Delhi adopted it in its meeting of the Executive</p>

Council held on July 2, 2019. The University thereafter notified the Colleges and Departments on December 16, 2019. The College complied immediately and circulated it to its Permanent Teaching Members on December 17, 2019. It is mandatory for the Permanent Faculty of the Higher Education Institutions to sign the Code to ensure a responsible pattern of code and demeanour expected of teachers by the community maintain dignity of profession and facilitate continuous professional growth through their study and research.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Oath taken for Cleanliness	01/10/2019	01/10/2019	91
Constitution Day	26/11/2019	26/11/2019	50
Guest lecture on occasion of Marathi diwas by Dr. Harishchand Borkar	27/02/2020	27/02/2020	91
National Youth Day	13/01/2020	13/01/2020	29

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. No plastic campaign : Institute has practice to avoid the plastic use by organizing various activities for awareness alumni of the institute organized paper and cotton bag making workshop. Near about 50 bags of cotton and paper were prepared. Students and local people were present and bags were distributed among the staff and students 2. Mosquito free campus: For the prevention from mosquito borne diseases like dengue , malaria and Filarial etc institute has practices the daily supervision on stagnant water and cleanliness and tidiness of garden plants campus management committee placed the weekly reports for the welfare. 3. Green Audit of the Campus and its facilities - Mapping Fauna and Flora 4. Energy Conservation, Use of Renewable Energy Resources and harnessing Solar Energy - Use of Solar Street Lights on the College Campus and Solar Panels in college. 5. Water Management - Waste Water Recycling and Rain-Water Harvesting. There are seven water harvesting pits on the campus. 6. Waste Management under the slogan of 'No Waste Leaves the Campus' for Solid Waste Management. Management of Leaf Litter Waste by organizing Leaf Composter, Vermi-

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

7.2 – Best Practices

**1. Best practice: Student Card and Mentoring system**  
**Title of the Practice** Student Card and Mentoring System  
**Objectives of the Practice** 1. To create an informal informative association between mentor and mentee 2. To provide better guidance and support to the students' needs 3. To provide teachers to build the overall personality of the student, who can contribute to nation building activities.

**The Context** Considering the feedback received from mentees and their mentors, changes were made to the format wherein questions were more direct. Questions were asked across the six semesters as per their relevance to the students need for that semester or year. An attempt was made to get quantitative data for some questions, which could be used to make more meaningful decisions in future for student community at large.

**The Practice** This is the three year of this practice since its inception in 2019-20. Student receives student card by their respective class coordinators . Two formal meetings with individual students or group of 45 students in a year is arranged by the institute wherein the students mention their academic background, interests and their aspirations and goals, family back ground and expectations from the college. In the next semester, another meeting with students is planned to know their experiences, evaluate their performance and ask suggestions for improving college facilities and functioning. The mentor looks at the attendance and performance of individual student and suitable measures are taken. Parents are intimated about their wards performance and separate parent meetings are held in chronic cases to report. Advance learners/good performers are advised to join student council and redressed cell, take up projects/internships, while the weak academic performers are instructed to participate in remedial coaching. Students are also encouraged to participate in literary, fine arts, performing arts and sports depending on their interest and talent. Students identified with personal difficulties and low selfesteem are guided to the counselling cell of the college. Depending on the year and semester questions asked reflect the need of students and appropriate response from mentor is expected. Mentor also note the information to certain question in qualitative format for its analysis.

**Evidence of Success** This is an ongoing process for the student in his/her three years (six semester) duration in the college. The outcomes of this process can be evaluated both objectively and subjectively. For most students the academic progression has seen an upward trajectory suggesting better performance with every year. Examples of students can be cited wherein the progress has been phenomenal. Students grow in their values and better understanding of the subjects. Quantitative data was useful for some questions and the responses analysed will help students issues to some extent.

**6. Problems Encountered and Resources Required** Time to undertake this activity is an important factor for both the mentor and mentee to make the best of this process. With fixed meeting schedules every semester this factor is taken care but the number of students in large classes becomes a difficult task for mentor to have a strong hold over the students' performance per se. To collate quantitative data for questions is also a tedious task for the mentors and better ways to accommodate the same has to be reconsidered.

**2. Best practice: Plantation of the trees on the occasion of Staff Birthday.**  
**Title of the Practice-** Tree plantation on Staff Birthdays.  
**Objectives of the Practice** 1. To boost morale and motivation of staff. 2. To motivate students to celebrate birthdays in simple way and with values that can enrich our society. 3. To maintain campus green.

**The Context** Considering maintenance of healthy relations in colleagues and to indulge importance of individual by simple celebration of birthdays of staff with merge of valuable practice such as tree plantation that really need for life enrichment on earth.

**The Practice** This is the second year

of this practice since its inception in 2019-20. Each staff member on birthday plant at least one tree in the college campus. Celebrating staff birthdays create happy environment in campus and simple birthday celebrations boost morale and motivation of staff so college started celebrating birthdays from session 2019-20. The college merged simple birthday celebrations with valuable aspect of planting. On the occasion of birthday each staff of the college plant trees in the garden. This activity motivates students also to celebrate birthdays in simple way and with values that can enrich our society. Evidence of Success This is an ongoing activity in the college which ultimately helped in enriching flora and fauna of the area. Number of butterflies increased which is indicator of sound habit and habitat to flourish ecosystem. Each person is fulfilled with feeling of doing great activity of creativity with simple celebration of birthday. Staff also takes benefits of plants planted by them. This activity is of great success creating happy environment , indulging values and increasing value of tree plantation among students. Till date about 65 plants have been planted by staff. Staff plant tree and each tree is labelled then by Botany Department of the institution. Different types of plant as ornamental plants, medicinal plants and some endangered plant species are planted by staff in remembrance of their birthdays.

**3. Best Practice:**

**Felicitation of staff as well as students**

**Title of the Practice:** Felicitation of staff as well as students

**Objectives of the Practice** The organization of practice has one of the objective to recognize hard work and efforts of Principal, faculty members and students in the improvement of educational level of the Society and to encourage the students for their overall development.

1. To support the staff and students for enhancing their academic as well as research interest.
2. To motivate the excellent work of teaching, non-teaching staff and students.

**The Context** Academic excellency is the power of college. It is maintained with the contentions efforts. Therefore the students of the college can meet the challenges. Education with values for National building is one of the priorities of the college. Most of the students of the college are from lower socio- economic background but having a good potential. This practice is organized to expose the students of good potential in different areas. Therefore the practice of felicitations of meritorious students of college leads to motivate the students and all staff for academic excellencies.

In this context the college initiated the above practice. The Practice The felicitation programme were organised by the institution for excellent students in culture, sports and academic from session 2019-20. The programme is arranged in the alumni meet of the session 2019-20. The meritorious students of the college were awarded with excellence certificate as well as the memento for their achievement. The awards were distributed by Honorable principal, IQAC, all committee member of student progression as well as alumni association. Staff member from teaching as well as non-teaching department were also felicitated for their over all performance throughout the session. The staff member has been promoted for their professional development by institution. Excellence in academics, research, participation in administrative work, extra-curricular activities and over all social behaviour are the key criterion to evaluate the staff members. A certificate of excellence were awarded to best teaching as well as non-teaching staff member by Honorable principal and IQAC. The impact of practice: Therefore the practice of felicitation of meritorious students of college leads to motivate the students and all staff for academic excellency and improve educational level of the society. Evidence of success: As a result of this activity the academic standard of the college as well as students found to be increased.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.sascsalekasa.in/Best%20practice>  
s/

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College has provided tremendous priority to its Program of providing education to rural, undeveloped remote area with an aim to provide "Science education" to all the students belong from this unexposed area, where a student can learn, think develop themselves as a strong competitor. College also run programme to motivate other people for the development of such other backward area of this district. These college activities add on to the Vision of the College. The Vision of the College is to educate, enable and empower young women, of backward area and to empower them. The College emphasizes the need to mainstream the marginalized and weaker sections of students to ensure justice and equity in society. The Mission is to steer the education it offers not only towards the pragmatic goal of employability, but also to build a life of the mind and sensitise and orient its students to the service of the community. During Covid-19 pandemic in 2019-2020, provided a vital support structure to conduct Online Teaching-Learning for students and conducted online lecture series and seminars. College run people awareness program about covid vaccination and facilitate fast vaccination of staff members and students. The College is in possession of providing wheelchair to physically handicapped students. Secretary of the institution distributed wheelchairs to physically handicap individuals of rural area so that they can go without much efforts to earn their livelihood. As a part of its Institutional Social Responsibility and Outreach Program, the College conduct public programs for nearby farmers on soil analysis and raised awareness to enrich quality of soil. The College also run various awareness programs for women about their social right and protection from civil dispute. The College is committed to supporting extraordinary individual initiatives to enable young, enthusiastic women to realize their dreams and aspirations. It follows courses in English and ICT skills for Economically Weaker Sections. The college provides computer literacy by conducting "Information Communication Technology" (ICT) classes with 30 personal computers to students. To peruse vision of the institution, NSS organized blood donation camp, construction of toilets in rural area under "Gram Swacchata Abhiyan". Student Progression committee arranged workshop on Career and Job Opportunities to guide students for their advance studies and for guiding jobs availability.

Provide the weblink of the institution

<https://www.sascsalekasa.in/institutional-distinctiveness-2/>

### 8.Future Plans of Actions for Next Academic Year

The college has intended to rearrange the academic administration for upcoming session. In this enormous online shift while we actually may be in an organized structure, there is a need to reposition. Considering this, the accompanying Plan is proposed for the next academic session. Fortifying the Internationalization and Globalization of the College • Launch Online some Program of the College in collaboration with international and National organizations. Overhaul the Infrastructure and Resources to additional Empower the College in this Massive Online Shift. Web-based teaching is proposed. • Procure carries out/apparatuses for Sanitization under Standard Operating Procedures. • Strengthen endeavors towards Mental Health Support in the changing environment. • To conduct awareness programme about Environment, Waste management, Equity, Justice • Introduce Online/Offline Add-on Certificate Courses in Chemistry. • Introduce Online/Offline Skill development programme for students. Introduce NPTEL SWAYAM courses under Local Chapter. The promotion and recruitment of permanent principal, teaching and non-teaching is planned for the next session. To sign