

**Shankarlal Agrawal Science College, Salekasa, Gondia,**  
**Maharashtra, Affiliated to RTM University Nagpur**

**INTERNAL QUALITY ASSURANCE CELL**



**REPORT 2021-22**

<b>Internal Quality Assurance Cell (IQAC)</b>		
<b>1</b>	Dr. S.Narayan Murthy	Principal & Chairperson
<b>2</b>	Shri. Vijay Mahadeoji Madankar	Member of Management
<b>3</b>	Dr. P.S.Thakur	NACC co-ordinator
<b>4.</b>	Dr. B.K.Mendhe	Teacher Member
<b>5.</b>	Dr. .M.P.Nandeshwar	Teacher Member
<b>6</b>	Mr. A.C. Dongapure	Teacher Member
<b>9</b>	Dr.G.S. Deshmukh	Teacher Member
<b>8</b>	Dr.U.B.Kosurkar	Teacher Member
<b>9.</b>	Dr. P.D.Patil	Teacher Membern
<b>10.</b>	Dr. S.I. Khan	Teacher Membern
<b>11.</b>	Dr. S.D.Puri	Teacher Membern
<b>12</b>	Mr. M.P.Katre	Non-Teaching Member
<b>13</b>	Mr. S.N. Bisen	Non-Teaching Member
<b>14</b>	Mr. A.A. Pandey	Non-Teaching Member
<b>15</b>	Shri. PurushottamjiKatre	Stakeholder
<b>16</b>	Mr. Devendra Balhare	Stakeholder
<b>17.</b>	Mr. Anil Turkar	Stakeholder
<b>18.</b>	Mr. Satish Patle	Alumni
<b>19.</b>	Ms. Tishu Tembhare	Student Representative

# 1<sup>ST</sup> MEETING OF IQAC

**Held on 02-08-2021**

On August 2, 2021, Dr. B.K. Mendhe, the acting principal of Shankarlal Agrawal Science College Salekasa, presided over the IQAC's first meeting. Dr. P. S. Thakur, Head & IQAC Coordinator, Department of Zoology, gave a warm welcome to everyone before the meeting started in earnest. She initiated the discussion on Re-accreditation activities. The college should keep up the momentum it has built and go forward to improve its performance during the NAAC Re-accreditation process' second cycle, which is anticipated to take place in 2024. As a step towards further qualitative improvement, the college under the auspices of IQAC has to make self-assessment/evaluation as to where it stands and evolve concrete steps for further improvement, relying on the suggestions/recommendations made by the NAAC Peer Team during its visit. The seven criteria should be adopted with priority. Before the NAAC's subsequent visit, the IQAC must adopt the aforementioned 7 criteria for qualitative improvement.

It was decided that the IQAC would take the lead in maintaining the momentum created during the first cycle of the NAAC accreditation process and developing effective methods for improving outcomes during the second cycle reaccreditation process.

Following points were discussed in the meeting:

- Each IQAC member gave ideas and suggestions for additional qualitative improvement, and a subcommittee was established to examine and develop strategies for meeting each of the standards.
- College enrollment for Local chapter under NPTEL (SWAYAM).
- Dr. A.S.Bhadauriya was appointed as SOPC for SWYAM Local Chapter. Every department has to enroll for mentorship in local chapter.
- Hands on training/ Workshop /Seminar has to be organized for teaching and non-teaching staffs.
- Workshop on ICT based office management has to be conduct for non-teaching staff.
- Workshop on research data management has to be conducted for teaching staff.
- Add-on Certificate of Chemistry department has to be initiated from the session 2020-21.
- Value added a course for students has to be initiated.
- Mr. R.P. Kawde and Dr. S.S. Biranwar will lead the initiative of value-added courses.
- One day E-seminar on Intellectual Property Right (IPR) has to be conducted during the current session.
- This IPR E-seminar will be overseen by Mr. R. P. Kawade.

- The IQAC cell shall get the report of each program or activity on time.
- Budget allocation must be done for various activities.



# 2<sup>nd</sup> MEETING OF IQAC

**Held on 23-10-2021**

All IQAC members have received invitations and notices for the second meeting, which is scheduled to take place on October 23, 2021. The meeting took place at 1:30 o'clock in the library room. The acting Principal Dr. B.K. Mendhe, Shankarlal Agrawal Science College Salekasa, presided of the IQAC meeting. Dr.P.S. Thakur, Head & IQAC Coordinator, Department of Zoology, welcomed everyone to the meeting. She started the conversation about reaccreditation efforts. The college should keep up the momentum it has built and go forward to improve its performance during the NAAC Re-accreditation process second cycle, which is anticipated to take place in 2024.

The meeting was called to discuss the following issues

1. AQAR Submission.
2. Appointment of Permanent principal.
3. To conduct Student Satisfaction Survey for session 2019-2020 as per NAAC guideline.
4. Planning for Academic and Administrative Audit of the Institute.
3. Any other issues with the permission of Hon. Secretary

## **Minutes of the Meeting**

Meeting was started by the welcome of all members; following are the minutes of meeting

- Shankarlal Agrawal Science College, Salekasa is affiliated with Rashtrasant Tukdoji Maharaj Nagpur University Nagpur. To get continuous affiliation from the University, all members decided to place the proposal before the concern body of University. The responsibility for the affiliation preparation was distributed by Dr. B.K. Mendhe.
- The IQAC Coordinator requested that a Permanent Principal be appointed.
- Shri. M.P. Katre also asked for the hiring of a laboratory assistant. The acting principal outlined that an advertisement for the position had already been published and that the appointment would take place very shortly.

- Dr. B.K. Mendhe has distributed the Day/Program/Activity duty. Each committee co-coordinator will provide a report.
- AQAR is also discussed as every faculty has given the criterion and to fulfil criteria requirements are discussed
- Many more this regarding implementation are not occur due to Covid -19 pandemic as students are allowed to participate in offline mode. Dr. M.P. Nadeshwar importance of online student's satisfaction survey as per the new guideline of NAAC. All members unanimously agreed to give responsibility to conduct student's satisfaction survey on Dr. M.P. Nadeshwar and Dr. P. D. Patil.
- Dr. B. K. Mendhe explained role of Academic and Administrative Audit at the end of every session to enhance the quality of the Institute. It was decided in the meeting that a committee will be constitute for Academic and Administrative Audit in the next IQAC meeting.
- Shri. R. P. Kawade explained need of organized seminar/ Conference/ Workshop on IPR.
- Examination was carried out time to time according to guidelines of University
- Due to late declaration of HSC result admission procedure affected and issue was discussed.
- Secretary of Institution encouraged overcoming through the online mode.
- Secretary of Code of conduct monitoring committee Dr. S.D.Puri suggested to organized Annual Awareness Program on Code of Conduct, to know the ethics and rules to be follow by students in the institution as well as Professional ethics program for staffs and administrators in the institutions.
- Faculty Support and welfare program has been discussed for fulfilment of requirement of sixth criteria governance and leadership by Dr. B.K.Mendhe
- Discussion regarding Alumni Association Registration issue was put by Dr. S. I. Khan and Students Progression was done.
- Meeting included about the planning of Natrional Seminar and Conferances etc and given the responsibility to Dr. A.S. Bhadauriya and Ms. G.V. Ade.

Meeting ended with Vote of thanks by Shri M. P. Katre to implement in true aspects regarding.



## 3<sup>rd</sup> MEETING OF IQAC

Held on 05/05/2022

Third meeting was schedule on 5<sup>th</sup> May 2022 and Invitation and Notice has been sent to all members of IQAC. The meeting was venue at Library room 01:30 pm 3<sup>rd</sup> meeting of IQAC was conducted under the chairmanship of Dr.S.Narayan Murthy Principal, Shankarlal Agrawal Science College Salekasa on 5<sup>th</sup> May 2022. Meeting was started with the welcoming by Dr. P. S. Thakur, Head & IQAC coordinator, Department of Zoology. She initiated the discussion on Re-accreditation activities. The college should keep up the momentum it has built and go forward to improve its performance during the NAAC Re-accreditation process second cycle.

The meeting was called to discuss the following issues

1. AQAR Submission.
2. Introducing the P.G. Course in Chemistry.
3. To conduct Student Satisfaction Survey for session 2021-22 as per NAAC guideline.



4. Planning for Academic and Administrative Audit of the Institute.

5. Admission planning

3. Any other issues with the permission of Hon. Secretary



# 4<sup>th</sup> MEETING OF IQAC

Held on 14/07/2022

Second was schedule on 14<sup>th</sup> July 2022 and Invitation and Notice has been sent to all members of IQAC.

The meeting was venue at Library room 01:30 pm Last meeting of IQAC for session 2021-22 was conducted under the chairmanship of Dr.S.Narayan Murthy Principal, Shankarlal Agrawal Science College Salekasa on 14<sup>th</sup> July 2022 Meeting was started with the welcoming by Dr.P.S.Thakur, IQAC coordinator and head Department of Zoology. She initiated the discussion on Re-accreditation activities.College to maintain the momentum achieved and march forward for achieving better results during the 2<sup>nd</sup> cycle process of NAAC Re-accreditation expected during the year 2024.

The meeting was called to discuss the following issues

1. AQAR Submission.
2. Planning of admission
3. To conduct Student Satisfaction Survey for session 2020-2021 as per NAAC guideline.
4. Planning for Academic and Administrative Audit of the Institute.
3. Any other issues with the permission of Hon. Secretary.
  - MOU procedure with various communities, trusts and Industries of institution for the shake of students future and overall development
  - Due to late declaration of HSC result admission procedure affected and issue was discussed.
  - Dr. A.S. Bhaduriya has discussed the Bridge Course and students admission in NPTEL course.
  - Review issue of AQAR 20-21 was resolved.
  - Website related issue were discussed and uploading the updated data on website.
  - Mr. A.C.Dongapure has given the details about Career Katta in association with Maharashtra State Department of Higher and Technical Education and Maharashtra Information Technology Assistance Center. And inaugurated 'Carrier katta cell' in institution.





### **Significant contribution of IQAC**

**The Institution has celebrated Commemorative Days, Events & Festivals during the year: 2021-2022**

Sr. No.	Name of Events	Actual Activity conducted	No. of Beneficiaries
1	International Yoga Day	"e-Yoga" activity was organized through which 'Yoga pose' images were uploaded in provided google form link & tried to spread fitness in the lives of people.	35
2	World Zoonoses Day	E-Quiz Competition was organized on 'Zoonotic diseases'.	60
3	International Tiger Day	"Online Guest Lecture" was organized on the topic 'Tiger an important element of Ecosystem'. Resource person was Dr. Gopal Paliwal (Head, Dept. of Zoology, S. S. Jaiswal College Arjuni/Morgaon).	36
4	National Library Day	National Library Day was celebrated in memory of Birthday of Mr. S. R. Ranganathan who gave a lot in library & Information Science field.	15
5	Independence Day	(i) Flag Hoisting done in the presence of Principal.	40

6	Mosquito borne Diseases Awareness Program	A public outreach & inclusive environment activity was conducted through which the people from reside villages (e.g. Rondha) & students from other school (Purti Public School, Salekasa) were awared about the mosquito borne diseases & precaution measures.	49
7	Teacher's Day	celebrated on dated 06 <sup>th</sup> September (as there was Sunday on 05 <sup>th</sup> September) on occasion of Birth Anniversary of Dr. Sarvapalli Radhakrishnan & " APJ Abdul Kalam's ten oaths for teachers of the country" read by all teachers.	46
8	Eco-friendly Ganesha Awareness Program	An inclusive environment eco-friendly activity was conducted through which the people from reside area (e.g. Salekasa) were awared about 'how to make eco-friendly Ganesha idols' & to avoid pollution.	31
9	National Wild Life Week	e-Photography Competition (02/08/2021)	20
		e-Essay Competition (04/10/2021)	17
		e-Slogan Competition (05/10/2021)	18
		e-Poster Competition (06/10/2021)	18
		<b>Total Beneficiaries</b>	<b>73</b>
10	World Habitat Day	During the program Dr. B. K. Mendhe delivered the detailed speech on 'Protection of Wild Life & their habitats'.	35
11	International Day of Girl Child (Seminar on Gender Sensitization)	"e-Seminar on Gender Equity" was organized, in first technical session Dr. Mrs. Vandana R. Kakde has delivered a fruitful lecture on 'Women empowerment & social issues' & in second technical session Miss Rajanitai Ramteke has delivered speech on 'Gender equity & legal awareness' through Google Meet platform.	130
12	Students Orientation cum Annual Awareness Program on Code of Conduct	With "Student's Orientation Program" the code of conduct monitoring committee also organized "Annual awareness program on code of conduct" for the students.	79
13	National Unity Day ( <i>Rashtriya Ekta Diwas</i> )	Dr. B. K. Mendhe addressed the importance of unity & pledge was taken for the unity of Nation.	49

14	Constitution Day of India	Reading of the 'Preamble of the Constitution' done in college. Mr. Anmol Sagar (SDO) delivered details about the duties & responsibilities of the citizens & also aware about the new registration & the rights to vote.	77
15	World WildLife Conservation Day	e-Quiz Competition organized on 'Conservation of Wildlife'	67
16	Human Rights Day	Dr. A. S. Khursel delivered a detailed speech on the topic 'Human rights'.	80
17	National Youth Day	Essay competition was organized on the topics 'Thoughts of Swami Vivekanand - then & now' and 'Need of Swami Vivekanand thoughts in 21st Century'.	05
18	Netaji Subhashchandra Bose Jayanti	Photo <i>pujan</i> done & details speech about the thoughts of Netaji Subhaschandra Bose delivered by Dr. S. Narayan Murthy (Principal).	16
19	Darwin's Day	Dr. B. K. Mendhe delivered the detailed speech on 'Biography of Darwin & his contribution in the discovery in biological science'.	32
20	World Day of Social Justice	The police inspector Vaishali Patil in her specific style gave information to all the students on different topics like social justice, crime, social inequality as well as cybercrime. In the presidential address, the college principal was discussed how social justice is useful for students and how to use it to lead a quality life and enhance student's knowledge.	28
21	Marathi Language Day	Popular poems of Kusumagraj were sung by the students & teachers, also marathi jokes & charoli were presented by Mr. Santosh Nahake. The detailed speech on the 'Importance of Marathi Diwas' was delivered by the principal Dr. S. Narayan Murthy.	28
22	National Science Day	"One day Fun with Science" program was organized & the students were participated with experiments & models. Also teachers guided the students through scientific activities & about career in pure sciences too.	42

23	International Women's Day	Women's Development & Grievance Committee was organized "Women's Felicitation Program" & felicitated the regional women for their best contribution in the social work for the progress of the society.	55
24	Departmental Excursion Tour	The field visit was organized at 'Tussar Silk Production Centre' Morgaon/Arjuni & Pratapgad Forest in Gondia district. The students were visited & observed the stages of silk production process at that centre & observed the various trees.	47
25	World Sparrow Day	"Water providing Activity for the Birds" was done with the help of students in the garden & campus of the college as well as at the home & nearby agricultural area.	30
26	International day of Happiness	"e-Smiling Face" activity was organized through which 'Smiling Face' images were uploaded in provided google form link & tried to spread happiness in the lives of people.	18
27	NSS Camp	Special NSS camp was organized at Gandhitola village & the campers were organized village cleansing campaigns, rallies & cultural activities. Also the campers were tried to awaken the villagers by announcing about education and health hygiene and orgamaking organic manure, importance of water, legal advice program for women, awareness about forest conservation and performed various street plays.	60
28	Ambedkar Jayanti	Mr. R. P. Kawade & Dr. S. D. Puri were addressed in details about the efforts of Babasaheb Ambedkar for the formation of Indian Constitution and also enlightened on the life style of Dr. Babasaheb Ambedkar.	28
29	World Earth Day	e-Quiz Competition organized on the theme of 'Invest in our Planet'.	144
30	World Malaria Day	Students were awared about malarial parasite & precatation measures of malaria with respect to the theme "Harness inovation to reduce the Malaria disease burden & save lives".	24
31	National Seminar	Women Health and empowerment with reference to sports	569
32	National Conference	IPR and NEP	349

33.	Workshop	1. Soil quality and management. 2. One Day workshop on data management and ICT for teaching and non-teaching Staff	16
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**Quality Initiated by IQAC 2021-22**

1. Conducted internal audit
2. Arrange discussion session on online examination reforms
3. Appointment of permanent principal and full time teacher for Mathematics.
4. Renovation of Principal office and clerical office.
5. MOU with Netball association and introduced new game and formation of Netball ground.
6. Bridge course
7. Learning outcomes
8. Introduced New PG Course in Chemistry.
9. Ecofriendly Ganesh Festival and awareness campaign for clay Ganesh idol in town and green Rakshabandhan celebration.
10. Organized National level conference on IPR & NEP, National level Seminar “Women health and Empowerment with reference to sports, One Day workshop on data management and ICT for teaching and non-teaching Staff:

**Plan Of Action for session 22-23**

1. Reorganized operational division
2. Focused research activities
3. Strengthen IT infra
4. Take measures for health and safety of stakeholders
5. Align the salient points of new education policy
6. Streamline online education programs.
7. Sustainability of the institution in the light of pandemic.
8. Bridge Course for 1 semester students
9. Continuous affiliation of Institute.
10. Automation of Institute
11. Online Satisfaction Survey
12. Improvements in number of student participation in national and all India competitions
13. Introduction of PG Courses for zoology, Botany and Mathematics.
14. Shifting of laboratories and classrooms and staffroom.
15. Reforming examination on institutional level.

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*(Handwritten Signature)*  
Principal  
Shankarlal Agrawal Science College  
Salekasa