

STATUTORY DECLARATION ON RTI ACT

Section 4(1) (b) of RTI Act. 2005 covers the statutory declaration of Shankarlal Agrawal Science College, Salekasa, Dist. Gondia. It covers all the rules and regulations which are implemented by Government of Maharashtra. Our College is a “College of co-education”, which is registered under the society act. 1860 and 1950 by Govt. of Maharashtra and affiliated to The Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, Maharashtra. The College has a Governing Body and Local Managing Committee which is approved by the Society. It runs as per rules and regulations made by the Government from time to time. The College comes under “Grant-in Aid” category; therefore financial transactions are audited by the government auditors. The College has different Bodies to maintain all types of disciplines in the campus.

Profile of the Institution: Government Aided College

Name of the Society: Pratap Memorial Charitable Trust, Gondia. (MH)

Name of the Institution: Shankarlal Agrawal Science College Salekasa Address: Gadmata Road, Salekasa Dist. Gondia-441916 (MH)

Head of the Institution: Principal, Shankarlal Agrawal Science College Salekasa

Contact Number: 07180-244355

Working Hours: College Office: 9.30 am to 5.30pm

Class Time: 9.00 am to 5.45 pm

Holidays: The college will remain closed on Sundays and Public Holidays as declared by The Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur and Government of Maharashtra. Library remains open on all working days.

Courses Offered: B.Sc. (English Hindi, Chemistry, Botany, Zoology, Physics, Maths, Comp. Science), B.A. (English, Marathi, Sociology, History, Political Science, Economics)

17 Point Pro-active Disclosure Under Section 4(1) (b) of RTI Act. 2005

1. Section 4(i) b(i) *Vision & Mission, Organization Chart, Functions and Duties*

Vision

Shankarlal Agrawal Science College, Dist- Gondia established in a rural, undeveloped and remote area with an aim “Science Education” to all the students belong from this unexposed area, where students can learn, think and develop themselves as a strong competitor and ready to face all challenges of life and also to motivate other people development of such backward area of this district.

Mission

To spread and percolate “Excellence in education” among the socially and economically deprived people of this Rural and backward area. Institute has strong commitment with students to understand for their “All around Development” to compete themselves not only for employment, entrepreneurship but also will be able to understand their role and responsibilities towards family, society and nation.

Functions

Higher Education Institution affiliated to The Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur (Maharashtra). The college discharges its functions in accordance with the rules and regulations provided in Maharashtra State University Act 2017 amended from time to time and instructions/orders issued by Directorate of Higher Education, Government of Maharashtra and The Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur.

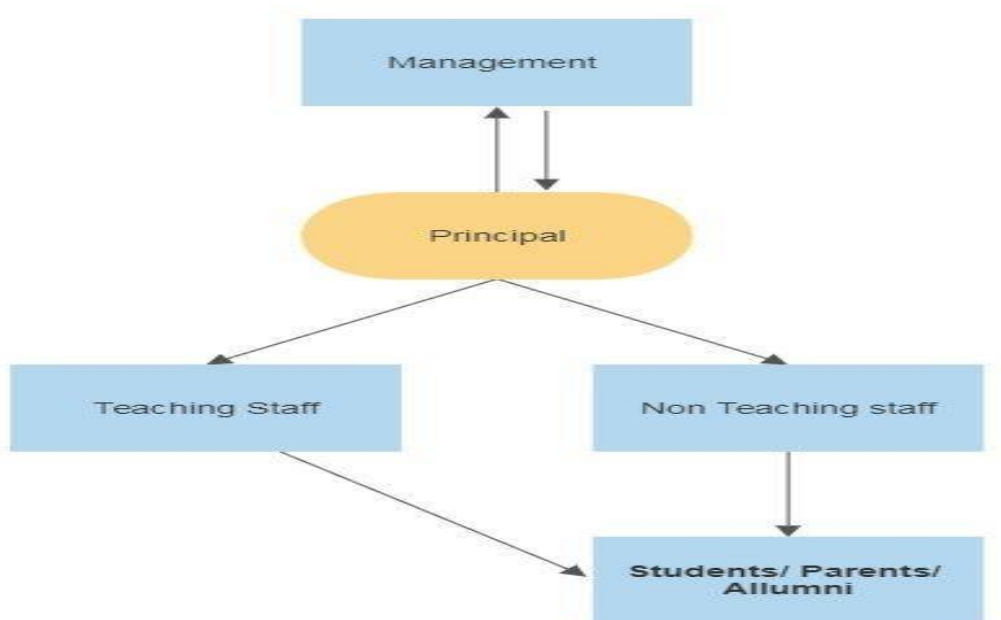
Duties

1. Provide quality education to the students residing in this tribal area.
2. To enhance teaching and Learning Process periodically.
3. To develop learners support system in the Institution.
4. To provide all necessary infrastructure.
5. To keep the records of Academic and Administrative records.
6. To provide the support to students as related with the College.

Section 4(1) b (ii) *Power and Duties of the Officers/ Employees*

The Power and Duties of the officers and employees are as per guideline of UGC, affiliating University and State government.

Section 4(1) b (iii) *Channel of Supervision / Decision Making*



Section 4(1) b (iv) *Norms set for the discharge of functions.*

Refer:

<http://www.sascsalekasa.co.in/code%20of%20conduct%20final%2017-18.pdf>

Section 4(1) b (v) *Rules, Regulations, Instructions, Manual and records held.*

As per the UGC, Affiliating University and State Government Rule

<http://www.sascsalekasa.co.in/Professional%20Code%20UGC.pdf>

<http://www.sascsalekasa.co.in/RTMNU%20College%20Code.pdf>

Section 4(1) b (vi) *A statement of the categories of documents that are held by it for under its control*

Academic Documents:

1. Prospectus
2. Roll Attendance
3. Evaluation and Results
4. Research and publications

Administrative Documents:

1. College Annual Reports
2. Salary Registers
3. Biometric attendance registers
4. Scholarship
5. Audit Reports
6. Committee Reports

Section 4(1) b (vii) *Particular of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation.*

As per the guideline of concerning bodies different stakeholders are represented in various committees of the college.

Section 4(1) b (viii) *A statement of Boards, council, committees and other bodies constituted*

Refer: <http://www.sascsalekasa.co.in/committis.html>

Section 4(1) b (ix) *Directory of Officers and employees*

Refer: http://www.sascsalekasa.co.in/Teaching_staff.html

http://www.sascsalekasa.co.in/Non_Teaching_staff.html

Section 4(1) b (x) *the monthly remuneration received by each of the officers and employees, including the system of compensation as provided in the regulations.*

The monthly remuneration received by the Officer and employees are as per the 7th Pay Commission issued by Govt.

Section 4 (4) b (xi) *The Budget allocated to each agency.*

Refer: <http://www.sascsalekasa.co.in/Annual%20Report%20AR%2017-18.pdf>

Section 4 (4) b (xii) *The manner of execution of subsidy programme*

No such information available.

Section 4 (4) b (xiii) *Particulars of recipients of concessions, permits or authorizations granted*

Since Subsidy programme is not, such particulars are not maintained.

Section 4 (4) b (xiv) *Information available in an electronic form*

Refer: <http://www.sascsalekasa.co.in>

Section 4 (4) b (xv) *Particulars of facilities available to citizens for obtaining information*

The applications under the RTI Act along with a postal order/demand draft for Rs. 10.00 obtained in favor of Principal, Shankarlal Agrawal Science College, Salekasa Dist. Gondia. This application may be sent to the Public Information Officer (PIO) or handed over in his office. All information about the college under Section 4(1) (b) of RTI Act. 2005. are open for the public and it can be obtained by a citizen of India.

Section 4 (4) b (xvi) *Name designation and other Public Information Officer*

1. First Appellate Authority (FAA)

Dr. B. K. Mendhe, Officiating Principal, Shankarlal Ahrawal Science College, Salekasa
Email:- sasciencecollege@gmail.com

2. Public Information Officer (PIO)

Mr. Mukesh P. Katare, Sr. Clerk, Shankarlal Ahrawal Science College, Salekasa

Section 4 (4) b (xvii) *Other information as may be prescribed, compiled, collected and provided in the form of manual from time to time*

<http://www.sascsalekasa.co.in>

Principal